

**WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, August 12, 2003**

CALL TO ORDER AND ATTENDANCE

The regular semimonthly Architectural Review Board meeting was held on Tuesday, August 12, 2003, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Mr. Spence, Mr. Sandbeck, Mr. Durbin, Mr. Walker, Mr. Pons, and Mr. Watson. Also present was Zoning Administrator Murphy and Zoning Officer Beck.

CONSENT AGENDA

**ARB #03-063 CWF/Great Hopes Kitchen/100 Visitor Center Drive –
New Building (Great Hopes Kitchen) - Approved.**

**ARB #03-064 CWF/Tobacco Barn/100 Visitor Center Drive – New
Building (Relocation of Tobacco Barn) – Approved.**

**ARB #03-068 BB&T Bank/300 Second Street – ATM Machine –
Approved.**

**ARB
SIGN #03-032 CWF/Everything Williamsburg/110-A North Henry Street
– Freestanding Sign – Approved.**

**ARB
SIGN #03-033 BB&T Bank/300 Second Street – Monument & Building
Mounted Signs – Approved.**

**ARB
SIGN #03-034 Westgate Resorts, Inc./1324 Richmond Road–
Monument Signs (3) – Approved.**

Mr. Williams motioned to approve the consent agenda.

Recorded vote on the motion:

Aye: Mr. Spence, Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker,
Mr. Pons, Mr. Watson.

Nay: None.

Absent: None.

Abstain: Mr. Spence & Mr. Sandbeck ARB #03-063, ARB #03-064 and ARB Sign #03-032.

ARCHITECTURAL PRESERVATION DISTRICT

ARB #02-071 South Henry Street Condo Association/514-516 South Henry Street – Exterior Change (Chimneys)

James Meade was present and noted that a chimney on the rear had been completed with the new Nalite Polymer panels as requested by the Board. Several Board members stated they had visited the site and the panels installed on the rear chimney were acceptable.

Mr. Sandbeck motioned to approve ARB# 02-071 as revised with all chimneys to match the chimney in the rear.

Recorded vote on the motion:

Aye: Mr. Spence, Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Pons, Mr. Watson.

Nay: None.

Absent: None.

Abstain: None.

ARB #03-067 Saint Stephen Lutheran Church/612 Jamestown Road – Fence and Playground Equipment

Jane Bailey, Andy Balentine, and Cliff Henderson presented their request for new fencing and playground equipment at the church. Ms. Bailey noted that a four-foot black vinyl coated chain-link fence was proposed around the playground with a six-foot wooden fence along the rear to screen the ravine. She noted the following justifications for approving the black vinyl chain-link fence:

- This is the relocation of an existing playground which had a non-coated chain-link fence. The coated chain-link fence is an improvement
- The vinyl-coat is smooth and soft for children while allowing full visibility of the playground from within and without the playground including across the driveway.
- An aluminum fence of the Mathew Whaley type is hard if children run into it and has spacing that encourages children to poke out their arms or legs.
- The cost of an aluminum fence is two to three times the cost of a vinyl-coated chain-link fence.
- The playground is situated at the rear of the property, out of direct sight from the street.

- The neighbor at 610 Jamestown Road, Mrs. Briggs, prefers the four-foot black vinyl-coated chain link fence.

A lengthy discussion followed with the Board noting the ***Design Review Guidelines*** prohibit chain-link fences. It was noted that a similar request was denied last year for a resident in the Indian Springs neighborhood. Ms. Bailey acknowledged the Board's concern with the chain link fence, and, therefore requested the application be amended to allow a black aluminum fence which was acceptable to the Board.

Ms. Bailey presented colored renderings of the two color schemes for the playground equipment. The Board noted the blue, tan and red color combination was more appropriate than the blue, yellow and red color combination.

Mr. Williams motioned to approve the revised proposal for ARB #03-067 to include a four-foot black aluminum fence around the playground a six-foot natural stained wooden fence along the rear with the blue, tan and red color combination for the playground equipment.

Recorded vote on the motion:

Aye: Mr. Spence, Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker,
Mr. Pons, Mr. Watson.
Nay: None.
Absent: None.
Abstain: None.

CORRIDOR PROTECTION DISTRICT

**ARB #03-062 Craspe/804 Jamestown Road – Exterior Change
(Window Replacement)**

The applicant was not present and the request was tabled until the next meeting.

SIGNS

**ARB
SIGN #03-031 Open Flame Restaurant/3048 Richmond Road –
Monument & Building Mounted Signs**

Howard Pichrell, Cardinal Sign Corporation presented a revised proposal for the sign with a black background, ivory and terra cotta lettering with yellow and red flames to meet the ***Design Review Guidelines*** which was acceptable to the Board.

Mr. Williams motioned to approve the revised proposal for ARB Sign #03-031.

Recorded vote on the motion:

Aye: Mr. Spence, Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker,
Mr. Pons, Mr. Watson.
Nay: None.
Absent: None.
Abstain: None.

CONCEPTUAL REVIEW

ARB #03-065 Gharavinia/802 Jamestown Road – Addition

Jeff Barra, Architect, and Joe Bradley presented their request for an addition on the rear of the existing dwelling. A general discussion followed concerning windows and the type of roofing material proposed for the addition. Mr. Barra noted the architectural grade shingles proposed closely match the existing slate shingles and that a sample of the shingles would be presented to the Board when final plans were submitted for review. He also noted that the existing dwelling has windows with interior muntins and that he proposes windows with interior muntins for the addition. Ms. Murphy noted this property was located in a **Corridor Protection District** and the Board would need to decide if interior muntins were appropriate for the addition. She also noted that an inspection of the dwellings located in the **Corridor Protection District** for this section on Jamestown Road revealed nine out of 11 dwellings had interior muntins.

Mr. Williams motioned to conceptually approve ARB #03-065 conditioned upon a sample of the proposed roof shingles being submitted with the final plans.

Recorded vote on the motion:

Aye: Mr. Spence, Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker,
Mr. Pons, Mr. Watson.
Nay: None.
Absent: None.
Abstain: None.

ARB #03-066 Marriott-Fairfield Inn & Suites/1402 Richmond Road – Exterior Changes to Motel

Paul Lague, architect, and Harry Thakkar, owner, presented their request for the following modifications to the hotel:

- Remove the false mansard roof and replace with EFIS and EFIS trim.
- Remove and replace existing windows as shown on plans.
- Replace existing canopy.

- Enclose balcony areas and face with EFIS.
- Construct gable roof elements as shown on the elevations.

A lengthy discussion followed concerning the amount of EFIS proposed for the hotel with the Board noting that the ***Design Review Guidelines*** for the **Corridor Protection District** only allows EFIS as an accent, and what was being shown on the plan was more than an accent. It was the consensus of the Board that the amount of EFIS proposed was excessive and must be reduced as discussed at the meeting. Board members asked if the equipment on the roof would be screened and if the proposed sign met City requirements which allow a 32 square foot building mounted sign. Mr. Lague stated any mechanical equipment on the roof would be screened and he would revise the elevations to reflect the correct proportions for the sign on resubmittal. He thanked the Board for their comments and noted he would make the changes discussed at the meeting and return for final approval sometime this fall.

OTHER

Minutes July 22, 2003

The minutes were approved as presented.

There being no further business, the meeting adjourned at 7:30 p.m.

Jason L. Beck
Zoning Officer